



LICENSED PRACTICAL NURSE

JOB DESCRIPTION

The Licensed Practical Nurse is an important member of the Island Home Care team, tending to the physical and psychosocial needs of the patient and his/her family. Under the guidance of the RN Nursing Supervisor, the LPN performs health teaching, provides supportive and restorative care and does ongoing clinical assessment.

FUNCTIONS

1. Assist with the preparation, implementation and continuing evaluation of the nursing care plan.
2. Observes records and reports patient's changes to the RN Supervisor and Physician.
3. Performs selected nursing skills and procedures which are usual customary practice as permitted by the nurse practice act and for which the Licensed Practical Nurse can demonstrate experience.
 - A) Administration of medications and treatments prescribed by the physician.
 - B) Preparation and care of patient receiving specialized treatments administered by the physician or the professional nurse.
4. Assists with the rehabilitation of patient according to the patient care plan through:
 - A) Being aware of and encouraging the interests and special aptitudes of patients.
 - B) Encouraging patients to help themselves within their own capabilities in performing activities of daily living.
 - C) Knowledge and application of the principles of prevention of deformities, the normal range of motion, body mechanics, and body alignment.
5. Carries out policies of the Agency.
6. Maintain documentation of all nursing activities and observations according to the requirements of the individual health care settings, keep documentation accurate informative, address skilled nursing needs.
7. Utilizes community relationships to contribute to better public understanding of agency services.
8. Maintain accurate and informative documentation on patient progress records.
9. Submits patient progress records weekly to Island Home Care office and help to comprise monthly patient evaluation and renew M.D. orders every month.
10. Perform house hold tasks directly essential to patient needs;
 - A) Meal preparation, maintain safe and clean environment, maintenance of patient care, equipment.

QUALIFICATIONS

1. Graduated of an accredited school of Practical Nursing.
2. Possession of current license to practice in the state as a Licensed Practical Nurse.
3. A minimum of 1-year experience preferred.

APPEARANCE

Remember you are an Island Home Care employee and a professional. You will benefit yourself by adapting to the high standards of cleanliness, neatness and cheerfulness required in the nursing profession, white uniforms, white shoes and stockings are required, unless told otherwise by Island Home Care office staff.

PERFORMANCE

1. Be on time when reporting for your scheduled shift.
2. If you must be absent, inform the Island Home Care office at once, not the client, family or institution.
3. Make certain that your time slip is in the office by Tuesday morning.
4. If you are unhappy at your assigned job, or if any problem or conflict arises, “do not” leave the job or refuse to go. Call the office at once and inform us of the problem. We will intervene or reassign you to Another case.
5. Honor patient confidentially. “Do not” disclose any information concerning your patient except to other Health care professionals and participating health care providers.